



Multifamily/Commercial Buildings STFI Checklist

Property Address: _____

Project #: _____ Permit #: _____

I understand that I am responsible for knowledge of and compliance with all applicable codes. I further understand and acknowledge that my permit will be issued "Subject to Field Inspection" meaning I will not receive code review prior to issuance and that verification of code compliance will therefore be the sole responsibility of DCLU Inspector(s). I agree to make any changes as required by my inspector(s), to achieve compliance with applicable codes.

I have reviewed the information below and attest to its accuracy with respect to my project and understand and acknowledge that my permit may be revoked and a complete plan review and approval may be required at the discretion of my inspector(s) should the information prove to be inaccurate or if deemed necessary.

I understand that this document is to be kept with my issued permit and is part of the approval permit document.

Signature: _____

This project includes the following: (If the answer is yes to any of the questions below, your project will require a plan review, unless its pre-authorized by a Building Inspector.)

- | <u>Yes</u> | <u>No</u> | |
|--------------------------|--------------------------|--------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Change Of use (Existing Use: _____). |
| <input type="checkbox"/> | <input type="checkbox"/> | Change of Occupancy or character of occupancy as defined by Building Code (Existing Occupancy: _____). |
| <input type="checkbox"/> | <input type="checkbox"/> | Change in number of exits; change in path of travel or distance to exits. |
| <input type="checkbox"/> | <input type="checkbox"/> | Work involves structural work. |
| <input type="checkbox"/> | <input type="checkbox"/> | Additions of new floor area. |
| <input type="checkbox"/> | <input type="checkbox"/> | Work is in more than 4,500-sq. ft. of floor area. |
| <input type="checkbox"/> | <input type="checkbox"/> | Expansion of existing tenant space. |
| <input type="checkbox"/> | <input type="checkbox"/> | Initial tenant improvement (Is this the first tenant for this space?). |
| <input type="checkbox"/> | <input type="checkbox"/> | Change in number of required parking space(s). |
| <input type="checkbox"/> | <input type="checkbox"/> | Work involves exterior work. |
| <input type="checkbox"/> | <input type="checkbox"/> | Building envelope changes require energy code review. |
| <input type="checkbox"/> | <input type="checkbox"/> | More than 60% change in lighting fixture (need energy code review). |

Please note: _____ if this line is checked, you must contact your inspector prior to beginning inspection.